

## Create Your Own Bio Worksheet

*[A] What were/are your favorite types of work tasks?*

*[B] Who is your preferred type of customers?*

*[C] Why would your preferred type of customer want to work with you? What problem can you help your preferred type of customer solve?*

*Elevator Pitch:*

*"My name is \_\_\_\_\_. I'm a **[title]** \_\_\_\_\_. My specialty is **[A]** \_\_\_\_\_. I help **[B]** \_\_\_\_\_ accomplish **[C]** \_\_\_\_\_.*

*List your five most recent jobs/roles.*

*What are your qualifications/credentials for doing the sort of work you want to do?*

*What are unique accomplishments that only you have done in the jobs you've held (sales made, money saved, customers brought in, processes created, processes improved, etc.)?*